\*\*Date\*\*

Dear \*\*Name of water company\*\* Customer

Simplified regulatory treatment options are available for small water and sewer systems that allow it to establish or change rates by a method other than filing a minimum rate case. This letter is to inform you that on \*\*date application will be filed\*\* we will be applying to the Public Service Commission to change rates using the operating ratio methodology in accordance with Mont. Admin. R. 38.5.2529. This application will be filed without the necessary costs of preparing for a hearing; however, a formal public hearing will be held if at least 20 percent of the utility's customers or the Montana Consumer Counsel submits a written request for hearing.

The customer impact of this proposed change is as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| USAGE AMOUNT | EXISTING RATE | PROPOSED RATE | PERCENT CHANGE |
| 10,000 gallons |  |  |  |
| 20,000 gallons |  |  |  |
| 30,000 gallons |  |  |  |

After the Public Service Commission has reviewed and acted upon our request, you will be notified of the approved rate.

If you have any questions, please contact us at \*\*provide preferred contact information \*\*. You may also contact the following agencies:

Public Service Commission

1701 Prospect Avenue

PO Box 202601

Helena MT 59620-2601

(800) 646-6150

Montana Consumer Counsel

111 N Last Chance Gulch, Ste 1B

PO Box 201703

Helena MT 59620-1703

(406) 444-2771

Thank you,

\*\* Name of water company \*\*

Appendix C