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MONT. P.S. COMMISSION

Montana Public Service Commission  
Motor Carrier Annual Report

Report must be filed on or before March 31st each year

All annual report filings must be signed by an owner or officer of the company and notarized by a notary public. (oath page)

Carrier Name  
(EXACTLY AS  
SHOWN ON  
PSC  
AUTHORITY)

AIRPORT SHUTTLE LLC

PSC Number

9384

See General Instruction # 5

See General Instruction # 1

Reporting Year

2019

Reporting Period (if other than  
calendar year)

mm/yyyy to mm/yyyy format

01

,

2019

to

12

,

2019

CARRIER  
ADDRESS

1116 HAAGLUND DR.

City

MISSOULA

State

MT

Zip

59802

Check  
YES ☒  
NO ☐

Is the address shown above the carriers official address now on file at the PSC  
(address at which you now receive monthly notice and other materials from the  
PSC)?

Check  
YES ☐  
NO ☐

If the answer to the above question is NO do you want your official address  
changed to that shown above?

Carrier e-mail  
address

justin@msoshuttle.com

optional

Person Completing Report

Name

Justin Wojchay

Phone Number

406 868 7104

E-mail Address

justin@msoshuttle.com

optional

Check One  
YES ☐  
NO ☒

If NO See General  
instruction #3

DID THE CARRIER TRANSPORT ANY REGULATED INTRASTATE  
PASSENGERS, HOUSEHOLD GOODS OR GARBAGE DURING  
THE FILING PERIOD?

Montana Public Service Commission  
Transportation Division  
1701 Prospect Avenue / PO Box 202601  
Helena, MT 59620-2601

## GENERAL INSTRUCTIONS

Enclosed is the motor carrier annual report form prescribed by the Montana Public Service Commission. This report must be filed with the Montana Public Service Commission on or before MARCH 31st of each year following that which the report is made. Filing of an annual report by motor carriers is prescribed by Section 69-12-401, MCA. Failure to submit this report in full may jeopardize your operating authority.

1. Report should represent operations for the calendar year (January 1st to December 31st). If your company wishes to file on a fiscal year, a written request must be submitted to the Commission for approval. All subsequent reports must then be filed on the fiscal year end.
2. All data may be reported to the nearest whole dollar or whole number.
3. If there were no regulated intrastate moves during the filing period, a negative report may be filed. To file a negative report, complete the cover sheet and note that no regulated intrastate passengers or commodities were transported. No further financial information is required. **Mail the completed cover sheet and signed and notarized oath page to the public service commission.**
4. All annual report filings must be signed an by owner or officer of the company and notarized by a notary public.
5. If a company operates under more than one PSC number, registered in exactly the same company name, a combined report may be filed. However that fact should be clearly noted on the cover of the report.
6. **ALL CARRIERS MUST COMPLETE:**
  - Schedule 1 (Income Statement)**
  - Schedule 2 (Balance Sheet)**
  - Schedule 3 (Intrastate Revenue)**
  - Oath**
7. Class D carriers not generating \$5,000 gross revenue from the Class D authority during the calendar year must complete:
  - Schedule 4 (Monthly Customer Listing)
8. Class D carriers NOT MEETING reporting requirements listed in the above schedules must complete:

PSC #	9384	
Year	2019	
<b>SCHEDULE 1</b>		
<b>INCOME STATEMENT</b>		
<b>Operating Revenue</b>		
1.	Intrastate Revenue	
2.	Interstate Revenue	
3.	Non-Regulated Revenue	
4.	<b>TOTAL REVENUE</b>	\$ 105,115.00
<b>Expenses</b>		
5.	Salaries—Officers & Supervisory Personnel	
	<u>Salaries &amp; Wages</u>	
6.	Clerical & Administrative	
7.	Drivers & Helpers	
8.	Cargo Handlers	
9.	Vehicle Repair & Service	
10.	Other Labor	
	<u>Other Fringes</u>	
11.	Payroll Taxes	
12.	Workman's Compensation	
13.	Pension & Welfare Expenses	
	<u>Operating Supplies &amp; Expenses</u>	
14.	Fuel for Motor Vehicles	
15.	Vehicle Parts	
16.	Other Operating Supplies & Expenses	
17.	General Supplies & Expenses	
	<u>Operating Taxes &amp; Licenses</u>	
18.	Gas, Fuel and Oil Taxes	
19.	Real Estate & Personal Property Taxes	
20.	Vehicle License & Registration Fees	
21.	Other Taxes	
22.	Insurance	
23.	Communications & Utilities	
24.	<u>Depreciation &amp; Amortization</u>	
25.	Revenue Equipment	
26.	Other	
	<u>Purchased Transportation</u>	
27.	With Driver	
28.	Without Driver	
29.	Other Purchased Transportation	
30.	Building & Office Equipment Rents	
31.	Gain or Loss on Disposition of Operating Assets	
32.	Miscellaneous Expenses	
33.	<b>TOTAL EXPENSES</b>	\$ 95,113.00
34.	<b>NET INCOME OR LOSS</b>	\$ 52,657.00

Schedule 5 (Verified Statement)

PSC #	9384		
Year	2019		
<b>SCHEDULE 2</b>			
<b>BALANCE SHEET</b>			
<b>(ASSETS)</b>			
<b><u>CURRENT ASSETS</u></b>			
1.	Cash & Working Funds		\$10,000.00
2.	Special Deposits		
3.	Temporary Cash Investments		
4.	Notes Receivable		
5.	Accounts Receivable		
6.	Prepayments		
7.	Materials & Supplies		
8.	Other Current Assets		
9.	<b><u>TOTAL CURRENT ASSETS</u></b>		\$10,000.00
<b><u>TANGIBLE PROPERTY</u></b>			
10.	Carrier Operating Property		
11.	Less: Reserve for Depreciation		
12.	Carrier Operating Property Leased to Others		
13.	Less: Reserve for Depreciation		
14.	Non-Carrier Operating Property		
15.	Less: Reserve for Depreciation		
16.	<b><u>TOTAL TANGIBLE PROPERTY</u></b>		\$20,000.00
<b><u>INTANGIBLE PROPERTY</u></b>			
17.	Organization, Franchises & Permits		
18.	Less: Reserve for Amortization		
19.	Other Intangible Property		
20.	Less: Reserve for Amortization		
21.	<b><u>TOTAL INTANGIBLE PROPERTY</u></b>		
22.	Total Investment Securities and Advances		
23.	Total Special Funds		
24.	Total Deferred Debits		
25.	<b><u>TOTAL ASSETS</u></b>		\$30,000.00

PSC #	9384		
Year	2019		
<b>SCHEDULE 2</b>			
<b>BALANCE SHEET</b>			
<b>(LIABILITIES)</b>			
<b>CURRENT LIABILITIES</b>			
26	Notes Payable & Matured Long Term Obligations		
27	Accounts Payable		
28	Wages Payable		
29	C.O.D.'s Unremitted		
30	Taxes Accrued		
31	Interest Accrued		
32	Matured Interest		
33	Other Current Liabilities		
34	<b>TOTAL CURRENT LIABILITIES</b>		0
<b>LONG TERM DEBT DUE WITHIN ONE YEAR</b>			
35	Equipment Obligations and other Debt		
<b>LONG TERM DEBT DUE AFTER ONE YEAR</b>			
36	Advances Payable		
37	Equipment Obligations		
38	Less reacquired and nominally issued		
39	Other Long Term Obligations		
40	Less reacquired and nominally issued		
41	<b>TOTAL LONG TERM DEBT</b>		\$ 14,000.00
42	Total Deferred Credits		
43	Total Reserves		
<b>SHAREHOLDERS' (OR PROPRIETORS' ) EQUITY</b>			
44.	Total Capital Stock		
45	Total Proprietors' Capital		
46	Total Retained Earnings		
47	<b>TOTAL SHAREHOLDERS' (OR PROPRIETORS') EQUITY</b>		
48	<b>TOTAL LIABILITIES &amp; SHAREHOLDERS' (OR PROPRIETORS') EQUITY</b>		
DO TOTAL ASSETS <b>EQUAL</b> TOTAL LIABILITIES & SHAREHOLDERS' (OR PROPRIETORS) EQUITY? IF NOT PLEASE REVIEW AND MAKE CORRECTIONS			

PSC#   
 Year

### SCHEDULE 4

### MONTHLY CUSTOMER LISTING FOR CLASS D SERVICE

Customer listing must include at least 20 customers per month during each month of the calendar year

	January	February	March
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

	April	May	June
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

PSC #	9384
Year	2019
SCHEDULE 3	
INTRASTATE OPERATING REVENUE	
Complete the following Schedule reflecting intrastate operating revenue.	
INTRASTATE REVENUE	
Household Goods	
Passengers	
Class C	
Class D (Garbage)	
<i>Class D carriers NOT HAVING \$5,000 gross revenue from Class D transportation go to Schedule 4</i>	
<i>Class D carriers not generating \$5,000 gross revenue From Class D transportation or serving twenty (20) customers each month, go to Schedule 5.</i>	
TOTAL INTRASTATE REVENUE	\$ 105,115. <sup>00</sup>
<i>Note: Total Intrastate Revenue must equal the intrastate revenue amount shown on Line 1, Schedule 1, Income Statement.</i>	



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PSC#

Year

SCHEDULE 4 cont.

	July	August	September
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

	October	November	December
1			
2			
3			
4			
5			
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16			
17			
18			
19			

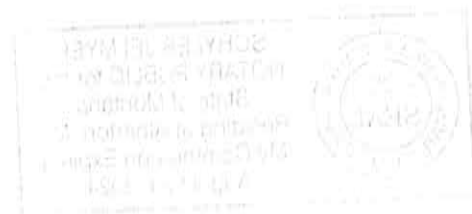
PSC #
Year

**SCHEDULE 5  
VERIFIED STATEMENT**

Schedule 5 must be completed by Class D carriers who did not generate \$5,000 gross revenue from Class D operations and did not serve twenty (20) customers for each month of the calendar year.

The verified statement will be reviewed by the Commission and a determination made whether the certificate should be cancelled.

**STATEMENT:**



PSC # 9384  
Year 2019

## OATH

STATE OF MONTANA

SS.

County of MISSOULA

I, the undersigned JUSTIN WOIRHAYE of the motor carrier, above named, on my oath say that the foregoing return has been prepared, under my direction, from the original books, papers and record of said motor carrier; that I have carefully examined the same and declare the same to be a complete and correct statement of the business and affairs of said motor carrier in respect to each and every matter and thing therein set forth, to the best of my knowledge, information and belief; and I further say that no deductions were made before stating the gross earnings or receipts herein set forth except those shown in the foregoing accounts; and that the accounts and figures contained in the foregoing return embrace all of the financial operations of said motor carrier during the period for which said return is filed.



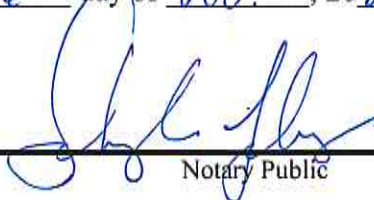
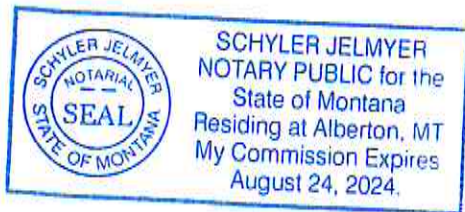
(Signature of owner/officer/authorized representative)

OWNER

(Title)

SUBSCRIBED AND SWORN to before me this 26 day of Oct., 2020.

(SEAL)

  
Notary Public

In and for the State of \_\_\_\_\_

Residing at \_\_\_\_\_

My Commission Expires \_\_\_\_\_